

Outpatient Therapist

An Outpatient Therapist as TW Ponessa & Associates Counseling Services, Inc., will be a qualified mental health professional and will have the following roles and responsibilities:

1. Full-time Outpatient Therapists will be required to work a 40 hour work week, with an expectation of 30 billables per week. Outpatient therapists are expected to have 35 available slots in their schedule, to work a flexible schedule, consisting of 3 evenings per week.
2. Conduct therapeutic, goal directed treatment sessions with clients on a consistent treatment schedule.
3. Complete medical record documentation on each client at each visit. Complete and document services authorizations, treatment plan updates, releases of information, case management responsibilities and other required documentation as dictated by State Licensing Regulations.
4. Attendance at all mandatory and scheduled trainings, supervisions and staff meetings. Report to direct supervisor on a regular basis to insure consistency and quality of care.
5. Maintain professional boundaries and behavior, as specified by the TW Ponessa & Associates Code of Ethics/Conduct, during interactions with all staff and clients.
6. Maintain strict confidentiality and clients rights in accordance with TW Ponessa & Associates Policy and Procedure Manual, the Health Insurance Portability Accountability Act (HIPAA) Regulations, the Americans with Disabilities Act and the Non-Discrimination Policy.
7. Comply with all expectations and obligations regarding Mandated Reporting of Sexual and Physical Abuse, Harm to self or Harm to others.
8. Adhere to the Child Adolescent System Services Program (CASSP) Model of service delivery which specifies the following core principles: Child centered, Family focused, Community based, Multi system, Culturally competent, and Least restrictive/intrusive.
9. Other duties as assigned by the Outpatient Services Director.