



# T.W. PONESSA

## & Associates Counseling Services, Inc.

Corporate Office 410 N. Prince Street • Lancaster, PA 17603 • Phone (717) 560-7917 • Fax: (717) 560-6452 • [www.twponessa.com](http://www.twponessa.com)

### Internship Application For Undergraduate Level Interns

T.W. Ponessa & Associates has an internship program for undergraduate students in psychology, social work, and other related fields. The focus of the Undergraduate Internship Program is for students to gain an understanding of mental health work. Undergraduate interns shadow professionals within the Intensive Behavioral Health Services (IBHS) program, which provides in school, home and community services for children/adolescents that have significant behavioral health disorders. The age range of the clients span from age 3 - 21, with most clients between the ages of 5 – 12. The IBHS staff work with clients and their caregivers. There are a variety of experiences that provide interns with a wide range of cultural experiences. Undergraduate interns attend supervision groups and trainings that are available at T.W. Ponessa and Associates Counseling Services. Internships are available at all T.W. Ponessa and Associates Counseling Services locations, which includes Chester, Lancaster, Lebanon, Dauphin, York, and Cumberland/Perry counties.

Interested undergraduate students should complete the following application process to be considered for an internship.

- Please submit your resume, unofficial transcript, letter of recommendation, and a written goal statement for your internship and future career goals. Undergraduate level students should be in their final year of their program. All applicants must have a minimum of a 3.2 GPA.
- Please include total number of hours, expected experiences, and the start and end dates that your school requires for the internship. Name your school field coordinator or internship supervisor with contact information. Be aware of what evaluation process is needed for your internship as specified by your school.

Undergraduate level interns are required to attend BHT group supervision, as well as necessary supervision as specified by your academic program. There will be an interview process prior to internship to determine if student is suitable for the internship program.

**Please refer all questions and send materials to:**

Jackie Markward, MS, LPC  
Undergraduate Internship Coordinator  
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Fax: (717) 560 - 6452  
[Jackie.Markward@twponessa.com](mailto:Jackie.Markward@twponessa.com)

#### Chester County

390 Waterloo Blvd., Suite 120  
Exton, PA 19341  
Phone (610) 363-5500  
FAX (610) 363-6499

#### Cumberland/Perry Counties

11 Sprint Dr., Suite 4  
Carlisle, PA 17015  
Phone (717) 386-5237  
FAX (717) 386-5243

#### Dauphin County

900 North 6th St.  
Harrisburg, PA 17102  
Phone (717) 233-4027  
FAX (717) 233-4047

#### Lebanon County

15 South 9th St.  
Lebanon, PA 17042  
Phone (717) 273-5992  
FAX (717) 273-5995

#### York County

160 Roosevelt Ave  
York, PA 17401  
Phone (717) 845-2425  
FAX (717) 845-2682